

**REPRODUCTIVE HEALTH ACCESS PROJECT, INC.**

**FINANCIAL STATEMENTS  
AND  
AUDITORS' REPORT**

**MARCH 31, 2020 AND 2019**

# REPRODUCTIVE HEALTH ACCESS PROJECT, INC.

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## INDEPENDENT AUDITORS' REPORT

To: The Board of Directors of  
Reproductive Health Access Project, Inc.

We have audited the accompanying financial statements of Reproductive Health Access Project, Inc. (a nonprofit organization), which comprise the statements of financial position as of March 31, 2020 and 2019, and the related statements of activities, expenses, and cash flows for the years then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Reproductive Health Access Project, Inc. as of March 31, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

*Skody Scot & Company, CPAs, P.C.*

New York, NY  
October 5, 2020

**REPRODUCTIVE HEALTH ACCESS PROJECT, INC.  
STATEMENTS OF FINANCIAL POSITION  
MARCH 31, 2020 AND 2019**

	<b>2020</b>	<b>2019</b>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 253,855	\$ 343,487
Contributions & other receivables	79,660	84,834
Property and equipment, net	11,186	15,621
Security deposits	14,384	14,384
	\$ 359,085	\$ 458,326

**LIABILITIES AND NET ASSETS**

Liabilities:		
Accounts payable and accrued expenses	\$ 78,332	\$ 62,852
Total liabilities	78,332	62,852
Commitments and contingencies (see notes)		
Net Assets:		
Without donor restrictions	151,586	287,992
With donor restrictions	129,167	107,482
	280,753	395,474
Total net assets	280,753	395,474
Total liabilities and net assets	\$ 359,085	\$ 458,326

**See accompanying notes to the financial statements.**

**REPRODUCTIVE HEALTH ACCESS PROJECT, INC.  
STATEMENTS OF ACTIVITIES  
YEARS ENDED MARCH 31, 2020 AND 2019**

	2020			2019		
	Without Donor Restrictions	With Donor Restrictions	Total	Without Donor Restrictions	With Donor Restrictions	Total
<b>Support and Revenues:</b>						
Contributions	\$ 1,145,508	\$ 129,167	\$ 1,274,675	\$ 1,064,881	\$ 107,482	\$ 1,172,363
Program service revenue	73,667	-	73,667	223,277	-	223,277
Interest income	942	-	942	942	-	942
Net assets released from restriction:						
Satisfaction of purpose restrictions	47,482	(47,482)	-	135,068	(135,068)	-
Expiration of time restrictions	60,000	(60,000)	-	-	-	-
Total net assets released from restriction	107,482	(107,482)	-	135,068	(135,068)	-
Total support and revenues	1,327,599	21,685	1,349,284	1,424,168	(27,586)	1,396,582
<b>Expenses:</b>						
Program services	1,178,357	-	1,178,357	1,063,210	-	1,063,210
Management and general	146,811	-	146,811	108,752	-	108,752
Fundraising	138,837	-	138,837	120,205	-	120,205
Total expenses	1,464,005	-	1,464,005	1,292,167	-	1,292,167
<b>Increase/(decrease) in net assets</b>	(136,406)	21,685	(114,721)	132,001	(27,586)	104,415
Net assets, beginning of year	287,992	107,482	395,474	155,991	135,068	291,059
Net assets, end of year	<u>\$ 151,586</u>	<u>\$ 129,167</u>	<u>\$ 280,753</u>	<u>\$ 287,992</u>	<u>\$ 107,482</u>	<u>\$ 395,474</u>

See accompanying notes to the financial statements.

**REPRODUCTIVE HEALTH ACCESS PROJECT, INC.**  
**STATEMENT OF EXPENSES**  
**YEAR ENDED MARCH 31, 2020**

	Program Services	Management and General	Fundraising	Total Expenses
Personnel costs:				
Salaries	\$ 462,920	\$ 44,188	\$ 90,262	\$ 597,370
Payroll taxes and benefits	78,497	7,493	15,305	101,295
Pension	19,077	1,821	3,720	24,618
Outside contractors	183,248	-	1,618	184,866
Total personnel costs	<u>743,742</u>	<u>53,502</u>	<u>110,905</u>	<u>908,149</u>
Direct expenses:				
Depreciation	-	4,435	-	4,435
Dues & subscriptions	28,837	5,809	2,745	37,391
Grants and contributions to others	58,700	-	-	58,700
Insurance	-	12,705	-	12,705
Office supplies and expenses	6,842	5,650	9,210	21,702
Postage & delivery	4,429	496	3,845	8,770
Printing and design	9,577	4,791	7,844	22,212
Professional fees	-	11,680	-	11,680
Rent and utilities	72,730	8,081	-	80,811
Training and workshops	57,381	430	749	58,560
Travel and meetings	157,531	3,166	3,446	164,143
Website	38,588	-	93	38,681
Loss on sale of donated stock	-	36,066	-	36,066
Total direct expenses	<u>434,615</u>	<u>93,309</u>	<u>27,932</u>	<u>555,856</u>
Total expenses	<u>\$ 1,178,357</u>	<u>\$ 146,811</u>	<u>\$ 138,837</u>	<u>\$ 1,464,005</u>

**See accompanying notes to the financial statements.**

**REPRODUCTIVE HEALTH ACCESS PROJECT, INC.**  
**STATEMENT OF EXPENSES**  
**YEAR ENDED MARCH 31, 2019**

	Program Services	Management and General	Fundraising	Total Expenses
Personnel costs:				
Salaries	\$ 362,461	\$ 43,100	\$ 80,126	\$ 485,687
Payroll taxes and benefits	51,520	6,126	11,395	69,041
Pension	14,451	1,719	3,196	19,366
Outside contractors	145,693	-	2,226	147,919
Total personnel costs	<u>574,125</u>	<u>50,945</u>	<u>96,943</u>	<u>722,013</u>
Direct expenses:				
Depreciation	-	4,435	-	4,435
Dues & subscriptions	29,091	5,615	2,576	37,282
Grants and contributions to others	36,815	-	-	36,815
Insurance	-	7,152	-	7,152
Office supplies and expenses	3,282	9,436	6,664	19,382
Postage & delivery	2,372	924	2,461	5,757
Printing and design	8,498	3,790	2,894	15,182
Professional fees	-	11,500	-	11,500
Rent and utilities	69,790	7,755	-	77,545
Training and workshops	150,187	1,328	515	152,030
Travel and meetings	169,206	3,522	3,271	175,999
Website	19,844	2,350	4,881	27,075
Total direct expenses	<u>489,085</u>	<u>57,807</u>	<u>23,262</u>	<u>570,154</u>
Total expenses	<u>\$ 1,063,210</u>	<u>\$ 108,752</u>	<u>\$ 120,205</u>	<u>\$ 1,292,167</u>

See accompanying notes to the financial statements.

**REPRODUCTIVE HEALTH ACCESS PROJECT, INC.**  
**STATEMENTS OF CASH FLOWS**  
**YEARS ENDED MARCH 31, 2020 AND 2019**

	<b>2020</b>	<b>2019</b>
Cash flows from operating activities:		
Increase/(decrease) in net assets	\$ (114,721)	\$ 104,415
Adjustments for non-cash items included in operating activities:		
Depreciation	4,435	4,435
Changes in assets and liabilities:		
Contributions & other receivables	5,174	(10,515)
Accounts payable and accrued expenses	15,480	26,399
Net cash provided/(used) by operating activities	(89,632)	124,734
Cash flows from investing activities	-	-
Cash flows from financing activities	-	-
Net increase/(decrease) in cash and cash equivalents	(89,632)	124,734
Cash and cash equivalents at beginning of year	343,487	218,753
Cash and cash equivalents at end of year	\$ 253,855	\$ 343,487

**See accompanying notes to the financial statements.**



**REPRODUCTIVE HEALTH ACCESS PROJECT, INC.  
NOTES TO FINANCIAL STATEMENTS**

Note 1 - Summary of Significant Accounting Policies

The Organization

Reproductive Health Access Project, Inc. (Organization), a not-for-profit organization, was incorporated in the State of Delaware on September 7, 1999 under the name Access Project Foundation. The Organization amended its certificate of incorporation in February 2005 to change to its current name. The Organization is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for federal, state or local income taxes has been recorded. The Organization does not believe its financial statements contain any uncertain tax positions. The Organization primarily receives its support from contributions from individuals, foundations and corporations.

The purpose of the Organization is to integrate abortion, contraception and miscarriage care into primary care. The Organization aims to accomplish its mission by training and supporting clinicians, including medical students, residents, and practicing clinicians. Its programs include developing and maintaining a national network of reproductive health care providers and trainers; disseminating information to educate clinicians and the general public; sponsoring fellowships and hands-on clinical training; and promoting understanding about reproductive health options.

Basis of Accounting

The financial statements of the Organization have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

Change in Accounting Principle

On April 1, 2019, the Organization adopted FASB ASU 2014-09 *Revenue from Contracts with Customers* using the full retrospective approach. Analysis of various provisions of the standards resulted in no significant changes in the way the Organization recognizes revenue, and therefore no changes to the previously issued audited financial statements were required on a retrospective basis. The presentation and disclosures of revenue have been enhanced in accordance with the standard.

Use of Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could differ from those estimates.

Cash Equivalents

For the purposes of the statements of financial position and the statements of cash flows, the Organization considers as cash equivalents money market funds and all highly liquid resources, such as investments in certificates of deposit, with an original maturity of three months or less.

**REPRODUCTIVE HEALTH ACCESS PROJECT, INC.**  
**NOTES TO FINANCIAL STATEMENTS**

Note 1 - Summary of Significant Accounting Policies (Continued)

Receivables

Receivables that are expected to be collected within one year are recorded at their net realizable value. Receivables that are expected to be collected in future years are recorded at the present value of estimated future cash flows. All receivables are expected to be received within one year and as such have been stated at their net realizable value with no allowance for uncollectible receivables.

Investments

The policy of the Organization is to sell donated investments soon after receipt and consider them cash donations valued at the sale price. During the year ended March 31, 2020, one donated investment lost significant value soon after receipt before it was sold. This loss is shown separately in the Statement of Expenses.

Property and Equipment

The Organization capitalizes certain property and equipment with estimated lives of three years or more. Purchased property and equipment are stated at cost, less accumulated depreciation. Donated property and equipment are stated at fair value on the date of donation, less accumulated depreciation. Depreciation of equipment is computed by the straight-line method over estimated useful lives ranging from three to five years. Expenditures for repairs and maintenance are charged as an expense, and major renewals and betterments are capitalized.

Grants Payable

Grants payable represents all unconditional grants that have been authorized by the Organization but remain unpaid as of the statement of financial position date. Conditional grants are expensed and considered payable in the period the conditions are substantially satisfied. At March 31, 2020 and 2019, authorized grants totaling \$40,000 and \$20,000, respectively, have not been recognized in the accompanying statements of activities because the conditions on which they depend have not been met. The recognition of these grants is conditioned upon the grantee meeting certain program requirements.

Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the statements of activities and in the statements of expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. The expenses that are allocated include salaries and related expenses based on estimated time and effort and office supplies and expenses, postage and delivery, printing and design, rent and utilities, and website expenses based on usage. The Organization classifies expenses, which are not directly related to a specific program, as Management and General expenses.

**REPRODUCTIVE HEALTH ACCESS PROJECT, INC.  
NOTES TO FINANCIAL STATEMENTS**

Note 1 - Summary of Significant Accounting Policies (Continued)

Net Assets

Net assets, revenues, gains and losses are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions - Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. This classification includes net assets designated by the board or management for a specified purpose.

Net Assets With Donor Restrictions - Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature (endowment), where the donor stipulates that resources be maintained in perpetuity.

Revenue Recognition

The Organization recognizes contributions when cash, noncash assets, or unconditional promises to give are received. Conditional promises to give, which have a measurable performance or other barrier and a right of return, are not recognized until the conditions on which they depend have been met. At March 31, 2020 and 2019, the Organization did not have any conditional pledges that were not recognized.

Contributions are considered available for the Organization's general programs unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor are reported as revenue with donor restrictions and increases in net assets with donor restrictions. Contributions received with restrictions that are met in the same reporting period are reported as revenue without donor restrictions and increases in net assets without donor restrictions. When a restriction expires (either a stipulated time period ends or a purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions.

Program service revenue relates to fees received in exchange for program services and consists primarily of training, consulting, and project management fees. Revenue is recognized when the program service is provided. Any revenue received which has not been earned is recorded as deferred income.

Note 2 - Cash and Cash Equivalents

Cash and cash equivalents consisted of the following at March 31, 2020 and 2019:

	<u>2020</u>	<u>2019</u>
Bank deposits and cash	\$ 203,873	\$ 343,236
Money market funds	<u>49,982</u>	<u>251</u>
Total held	<u>\$ 253,855</u>	<u>\$ 343,487</u>

**REPRODUCTIVE HEALTH ACCESS PROJECT, INC.  
NOTES TO FINANCIAL STATEMENTS**

**Note 3 - Property and Equipment**

Property and equipment consisted of the following at March 31, 2020 and 2019:

	<u>2020</u>	<u>2019</u>
Equipment and furniture	\$ 41,229	\$ 41,229
Less: Accumulated depreciation	( 30,043)	( 25,608)
	<u>\$ 11,186</u>	<u>\$ 15,621</u>

**Note 4 - Net Assets With Donor Restrictions**

As of March 31, 2020 and 2019, net assets with donor restrictions are available as follows:

	<u>2020</u>	<u>2019</u>
American academy of family physicians advocacy	\$ 57,855	\$ 47,482
Fellowship program	50,000	-
Zine project	21,312	-
Fiscal year 2020 activities	-	60,000
	<u>\$ 129,167</u>	<u>\$ 107,482</u>

**Note 5 - Concentrations**

The Organization maintains its cash and cash equivalents in various accounts. The Federal Deposit Insurance Corporation (FDIC) insures bank deposits up to \$250,000 per financial institution. The Securities Investor Protection Corporation (SIPC) insures cash and securities, including money market funds, up to \$500,000 per financial institution. At times, the balances of the accounts may have exceeded the insured limits during the years ended March 31, 2020 and 2019.

For the years ended March 31, 2020 and 2019, approximately 56% and 41% of the Organization's total support was provided by a major contributor. It is always possible that benefactors, grantors, or contributors might be lost in the near term. In the event funding is terminated or significantly reduced, the Organization's ability to continue providing their programs at the same level of service would be greatly diminished.

**Note 6 - Revenue from Contracts with Customers**

All of the revenue derived from contracts with customers during the years ended March 31, 2020 and 2019, was fully earned in the same annual reporting period. Detail of revenue from contracts with customers during the years ended March 31, 2020 and 2019, is as follows:

	<u>2020</u>	<u>2019</u>
Training, consulting, and project management	\$ 73,271	\$ 218,579
Presentation fees and education materials	396	4,698

**REPRODUCTIVE HEALTH ACCESS PROJECT, INC.  
NOTES TO FINANCIAL STATEMENTS**

**Note 7 - Pension Plan**

During 2007, the Organization adopted a Tax Sheltered Annuity Plan (TSA). Any employee is eligible to enroll in the plan. The Organization makes contributions based on a percentage of each employee's salary who has been an employee of the Organization for at least one year. During the years ended March 31, 2020 and 2019, the Organization contributed a total of \$24,618 and \$19,366, respectively, to this TSA plan.

**Note 8 - Commitments and Contingencies**

The Organization leases space under a noncancelable operating lease. As of March 31, 2020, minimum aggregate annual rentals are as follows:

Year ended March 31, 2021	\$ 73,180
2022	75,376
2023	77,644
2024	79,980
2025	54,376

Total rent and utilities expense charged to operations for the years ended March 31, 2020 and 2019, was \$80,811 and \$77,545, respectively.

**Note 9 - Liquidity and Availability of Financial Assets**

The Organization regularly monitors liquidity required to meet its operating needs and other obligations as they come due. For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Organization considers all expenditures related to its ongoing activities to be general expenditures. Amounts available for general expenditures over a 12-month period include donor-restricted amounts that are available for ongoing programmatic and support expenditures.

The following reflects the Organization's financial assets, as of March 31, 2020 and 2019, reduced by amounts not available for general use within one year because of contractual, donor-imposed, or internal restrictions and designations:

	<u>2020</u>	<u>2019</u>
Financial assets:		
Cash and cash equivalents	\$ 253,855	\$ 343,487
Contributions and other receivables	<u>79,660</u>	<u>84,834</u>
Total financial assets	333,515	428,321
Less those unavailable for general expenditures within one year	<u>-</u>	<u>-</u>
Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 333,515</u>	<u>\$ 428,321</u>

**REPRODUCTIVE HEALTH ACCESS PROJECT, INC.**  
**NOTES TO FINANCIAL STATEMENTS**

Note 10 - Subsequent Events

Subsequent events were evaluated for potential additional disclosures and corrections through October 5, 2020, which is the date the financial statements were available to be issued.